May 27, 2025 – Regular Meeting Minutes

1. The Ascension-St. James Airport and Transportation Authority met on May 27, 2025, at the Louisiana Regional Airport with Chairman Kevin Landry presiding. Commissioners Malancon, Gaudin, Amato and Hamilton were all present and Airport Manager, Jason Ball, was also in attendance.
2. Agenda- Motion to accept as amended to include budget proposal made by Gaudin seconded by Hamilton
3. A motion by Commissioner Gaudin seconded by Commissioner Amato to approve the meeting minutes from April 22, 2025; motion carried unanimously.
4. Presentations- Pat said thank you to all of the board for their support during all of his years working at the airport since he is retiring.
5. Finance- Mr. Ball provided the monthly revenue/expenses report and discussed all items including the credit card statement. Fuel sales are higher due to super bowl. Motion to approve the finance report was made by Com. Gaudin, 2nd by Com. Amato, motion passed.
6. Legal- nothing to report. Pelican Point is having a meeting and Jason was asked to attend on behalf of the board.
7. Engineering: Jeff Sumner updated the board on each project:
	1. South Apron- contract documents are ready to be signed and pre-con meeting date set.
	2. Fuel Rehab- Slab is being dug starting tomorrow and poured after.
	3. Hangars- waiting on gates, final grading is being done.
8. Operations- Interviewing people to fill the open position after Pat leaves. We met with our FAA program manager last week and showed him the airport
9. Chairman: August 25th is the start up check on the new fuel tank. Look at repairing the key pads on existing walk through gates.
10. Airport Manager: We would like to make sure that we have projects ready to go in case extra federal dollars become available. It was suggested by Jason to keep some of the additive alternates that were already designed as those projects. New box hangars will be filled shortly and leases are already signed.
11. Old Business:
	1. Bathroom tile is on site as well as the mortar. We got 3 quotes for installing the fixtures. Marchands was the cheapest quote so we will be moving forward with them.
12. New Business:
	1. Budget proposal FY 25-26- Jason showed the proposed budget that will be voted on at the next meeting. Com. Amato recommended that we increase building maintenance since we are seeing an increase in that area lately. All items were taken into account and adjusted. Budget will be available to the public for viewing at least 15 days before the meeting to approve.
13. Next meeting scheduled for Tuesday June 24, 2025.

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Kevin Landry, Chairman Felix Boughton, Secretary